



Worcester County Public Schools

Human Resources
6270 Worcester Highway
Newark, Maryland 21841

Phone: (410) 632-5075 • Fax: (410) 632-1599

Website: www.worcesterk12.com

PROFESSIONAL APPLICATION

PERSONAL DATA

Mr.

Name: Ms. _____
Last First Middle Maiden

Permanent Address: _____
Number and Street City State Zip

Telephone Numbers: (____) _____ (____) _____ (____) _____
Home Cell Other

Temporary Address: _____
Number and Street City State Zip

Telephone Numbers: (____) _____ (____) _____ (____) _____
Home Cell Other

From Date: _____ Until Date: _____

Email Address: _____ Social Security #: _____

POSITION DESIRED

Elementary School Teacher: Grade(s) (In order of preference) _____

Middle School Teacher: Subject(s) (In order of preference) _____

High School Teacher: Subject(s) (In order of preference) _____

Administrative: Position(s) _____

Guidance Counselor: Elementary Middle High

List of Activities You Can Direct/Coach: _____

Excellence in Education - In Worcester County, People Make the Difference
Serving the Youth of Worcester County since 1868
Accredited by Middle States Association of Colleges and Schools



EDUCATIONAL BACKGROUND

Level of Education	Name of School or University	State	Area of Study	Type of Degree	Year Graduated	GPA	Dates of Attendance	
							From	To
High School								
College								
College								
College								
College								

CERTIFICATION STATUS

Do you currently hold or have you ever held a teaching certificate/license? Yes No If yes, please indicate below.

State	Type	Area(s) Certified to Teach	Validity Period

GENERAL BACKGROUND INFORMATION

Status: New Applicant Former Applicant Former Employee Dates: _____

Position(s) Held: _____

Are you currently under contract? _____ If yes, date legally able to begin here. _____

If your answer to any of the following questions is “yes,” please provide details on a separate sheet of paper.

Have you been convicted of a crime? (Do not include minor traffic violations for which a fine of \$100 or less was imposed.)	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
Have you been dismissed, asked to resign, or been refused re-employment?	<input type="checkbox"/>	<input type="checkbox"/>
Have you been charged with any offense relating to children?	<input type="checkbox"/>	<input type="checkbox"/>
In any previous teaching experience, have you received an oral or written reprimand?	<input type="checkbox"/>	<input type="checkbox"/>
Are you prevented from lawfully becoming employed in this country because of visa or immigration status?	<input type="checkbox"/>	<input type="checkbox"/>

PROFESSIONAL REFERENCES

It is the applicant's responsibility to provide at least three professional references including current employer if employed, or last employer if not currently employed. Applicants with teaching experience must provide names and contact information for their principal(s) and/or supervisor(s) from all contracted full time teaching experiences within the past three years. If experience was not within the past three years, provide contact information from last contracted experience.

List the names of persons in a supervisory capacity who know of your performance in the area for which you are applying. Provide the names of your most recent supervisor, principal(s), cooperative teacher, etc.

Name	Official Position	Present Address	Phone #

If you wish your application to remain in our active file for the next school year, you must notify this office by January 1st.

In order for the Worcester County Board of Education to obtain information regarding my competency for the position for which I am applying, I hereby authorize its agent(s) to contact persons named herein as references and other persons who might contribute job-related information to my file. Additionally, I authorize those persons contacted to release the information requested by said agent(s) and waive my right to access those records.

I hereby affirm that the information supplied herein is complete and accurate. I understand that willful falsification and/or omission of information will be just cause for rejection of my application or dismissal in the event that I am hired.

Signature

Date

Submit to: Human Resources
Worcester County Board of Education
6270 Worcester Highway
Newark, MD 21841
410-632-5075

The Worcester County Board of Education does not discriminate in admissions, access, treatment or employment in its programs and activities on the basis of race, color, sex, age, national origin, religion or disability.