

UNOFFICIAL - OPEN SESSION
THE BOARD OF EDUCATION OF WORCESTER COUNTY
6270 WORCESTER HIGHWAY
NEWARK, MARYLAND 21841

August 14, 2008

The Board of Education of Worcester County met in **closed session** pursuant to Section 10-508 of the Annotated Code of Maryland at 10:53 a.m. at the Worcester Educational Center on Thursday, August 14, 2008, with the following persons present: Mr. Garry L. Mumford, President, Mr. Robert G. Hulburd, Vice-President, Mr. Jonathan C. Cook, Mr. J. Douglas Dryden, Mr. Robert A. Rothermel, Jr., Mr. Donnie L. Shockley, Mrs. Sara D. Thompson, Mr. Jim Almand, Board Attorney, Dr. Jon M. Andes, Superintendent of Schools, Dr. Richard Walker, Assistant Superintendent of Instruction, Mr. Ed Barber, Assistant Superintendent for Administration, and Mr. Vince Tolbert, Chief Financial Officer.

At this closed session, the Board discussed personnel matters. Certain legal issues were also discussed.

The Board of Education of Worcester County met in **open session** in the Board of Education Meeting Room at the Worcester Educational Center on Thursday, August 14, 2008, at 12:31 p.m. with the following persons present: Mr. Garry L. Mumford, President, Mr. Robert G. Hulburd, Vice-President, Mr. Jonathan C. Cook, Mr. J. Douglas Dryden, Mr. Robert A. Rothermel, Jr., Mr. Donnie L. Shockley, Mrs. Sara D. Thompson, Dr. Jon M. Andes, Superintendent of Schools, Mr. Ed Barber, Assistant Superintendent, Dr. Richard Walker, Assistant Superintendent of Instruction, and Mr. Jim Almand, Board Attorney. Also present were: Ms. LaTrele Crawford, Pocomoke High School Student Representative, Mr. Austin Dittrich, Snow Hill High School Student Representative, and Mr. Mitchell Witherow, Stephen Decatur High School Student Alternate Representative.

These student representatives participated in the open session and voted on certain matters; however, all student comments and votes are unofficial and non-binding in accordance with Board policy.

The meeting was **called to order** by the President, Mr. Mumford, and a **quorum** was declared. Reverend Mark Avens, Pastor of Bates Methodist Church, Snow Hill, Maryland, gave the **invocation** and was followed by the **pledge of allegiance**.

On the motion of Mr. Shockley, seconded by Mr. Hulburd, the **agenda** was approved. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley, and Mrs. Thompson. Opposed: None.

Student Representative Vote (Unofficial) - Voting for approval: Ms. Crawford, Mr. Dittrich, and Mr. Witherow.

On the motion of Mrs. Thompson, seconded by Mr. Shockley, the **minutes** of the meeting held on July 15, 2008, were approved. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley, and Mrs. Thompson. Opposed: None.

Student Representative Vote (Unofficial) - Voting for approval: Ms. Crawford, Mr. Dittrich, and Mr. Witherow.

The Student Board Representatives gave a brief **update on events at their schools.**

PUBLIC PARTICIPATION

Mr. Terry Springle, **WCTA Representative**, was introduced.

Ms. Patricia Vido, Director of Development and Marketing for the **Community Health Charities** of Maryland, recognized Dr. Jon M. Andes and the Employees of the Worcester County School System for earning the silver health service award for donations to the Community Health Charities in the amount of \$10,760.00.

The custodial staff of each of the following schools was recognized for achieving a "superior" rating on **building inspections** for cleaning and maintenance for the 2007-2008 school year:

**Buckingham Elementary School
Ocean City Elementary School
Showell Elementary School
Cedar Chapel Special School
Snow Hill High School
Snow Hill Middle School
Snow Hill Elementary School
Pocomoke High School
Pocomoke Middle School
Pocomoke Elementary School**

At this time a graduation ceremony was held to award the **General Education Diploma (GED)** to adult education students. As a part of the program several recognitions occurred, including:

Angela Paris was recognized for being named the 2007 Outstanding Adult Education Teacher of the Year.

Ekaterina Saduyan-Weaver was recognized as the Adult Education English as a Second Language Student of the Year.

Kate McQueen was recognized as the Adult Education Volunteer of the Year.

Rhiannon Somers (Valedictorian), **Daniel Jones**, and **Carly Cox** were recognized for Outstanding GED Test Scores (over 3000 points).

Sheila Eaddy, **Rachael Croley**, **Matthew Montalbano**, and **Rhiannon Somers** were recognized as Optimist Club Scholarship Recipients.

Harriett Eldridge was awarded an honorary GED Diploma.

The following persons were recognized for earning a Maryland High School Diploma through the **GED program** during FY 2008:

Melissa Vanleuvan
Brittany Makowski
Carly Cox
Tommy Marshall, Jr.
Araceli Armendariz

Danielle Weil
Matthew Montalbano
Matthew Schachle
Rhiannon Somers
Candace Evans

INSTRUCTIONAL MATTERS

Mrs. Shirley Moran, Coordinator of Instruction, and High School Guidance Counselors Mr. Derrick Fooks, Ms. Tanya Shannon, and Ms. Karen White, reported that during the 2007-2008 school year, 177 graduating seniors of Worcester County Public Schools were offered \$11,580,115 in **scholarships, grants, and merit-based awards** from various colleges/universities, agencies, community organizations, and individuals. Of those dollars offered, the graduates accepted \$5,854,612. This amount does not include the need-based funds that many graduates receive through the Free Application for Federal Student Aid (FAFSA) or other similar sources, to continue their education.

Ms. Moran presented the **profile of the 2008 graduating class**. The profile showed that of the 550 graduates system wide:

435 (79%) plan to attend college or a special training school
 0 (0%) plan to attend college or training *with military obligation*
 24 (4.4%) plan to enter the military
 91 (16.6%) plan to enter employment
 0 (0%) have other plans

Mr. Tom Mascara, Technology Coordinator, reviewed the results of the **Senior Survey**. The senior survey was administered to graduating seniors and was constructed to determine the strengths and areas of improvement for each high school. A total of 412 seniors completed the survey. The results indicate that a large majority of students are generally satisfied with their school's instructional methods, programs, services and the availability of classes and extracurricular activities.

ADMINISTRATIVE MATTERS

On the recommendation of the Superintendent and on the motion of Mr. Rothermel, seconded by Mrs. Thompson, the **FY 2008 Operating Budget** was adjusted from \$81,868,787 to \$82,437,168. The adjustment was necessary to reflect income from interest and fees earned from building use, tuition, and other sources. The increase in the total operating budget revenues, along with transfers of available funds from other categories, provides an increase in the expenditure level in the categories listed below. The following **inter-category budget transfers** were approved:

Special Education	\$302,770
Student Transportation	\$209,890
Operation of Plant	\$438,821
Maintenance of Plant	\$ 50,200

Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley, and Mrs. Thompson. Opposed: None.

The Board also reviewed the **intra-category budget transfers** and on motion of Mr. Hulburd, seconded Mrs. Thompson, the following intra-category budget transfers were approved:

Administration	\$ 32,060
Instructional Support Services	\$ 46,200
Other Instructional Costs	\$ 57,600
Special Education	\$144,000
Pupil Services	\$ 4,100
Health Services	\$ 19,390
Pupil Transportation	\$ 40,131
Operation of Plant	\$ 48,000
Maintenance of Plant	\$ 25,947
Capital Planning	\$ 58,409

Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley, and Mrs. Thompson. Opposed: None.

The Board discussed a proposal to **open school before Labor Day** for the 2009-2010 school year. Due to the rigors of the High School Assessments and Maryland School Assessments, more instructional time is needed during the school year. On the recommendation of the Superintendent and on motion of Mrs. Thompson, seconded by Mr. Rothermel, the Board approved opening school before Labor Day, beginning with the 2009-2010 school year. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley and Mrs. Thompson. Opposed: None.

The Board reviewed the revised **Minority Business Enterprise (MBE) Procedures** for state funded public school construction projects. The state requires adoption of the revised MBE procedures no later than September 30th to remain eligible for future state school construction funding. On the recommendation of the Superintendent and on motion of Mr. Dryden, seconded by Mr. Hulburd, the Board adopted the revised Minority Business Enterprise Procedures as presented. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley and Mrs. Thompson. Opposed: None.

On the recommendation of the Superintendent and on motion of Mrs. Thompson, seconded by Mr. Shockley, the following **personnel actions** were approved:

Bonnie A. Kershaw	Nurse, SHHS	Retirement Effective: August 1, 2008
Carolyn A. Locke	Teacher, SES	Resignation Effective: August 17, 2008
Tristan C. Locke	Teacher, SHMS	Resignation Effective: August 17, 2008
Tanya R. Hovington	Educational Assistant, BES	Resignation Effective: July 29, 2008
Shanelle L. Richardson	Educational Assistant, BIS	Resignation Effective: July 28, 2008
Sheila D. Hauser	Educational Assistant, OCES	Resignation Effective: June 30, 2008
Michelle M. Harmon	Educational Assistant, CCSS	Resignation Effective: August 1, 2008
Claudus I. Seifert	Educational Assistant, BIS	Resignation Effective: August 4, 2008
Marci I. Stake	Educational Assistant, SES	Resignation Effective: August 13, 2008
John E. Leonard, III	Band Teacher, PHS	Declined Position: July 23, 2008
Frank N. Del Piano	Band Teacher, PHS	Appointment Effective: August 25, 2008

Linda A. Ricks	Special Education Teacher, SHMS	Appointment Effective: August 25, 2008
Juliana M. Bobik	Special Education Teacher, SES	Appointment Effective: August 25, 2008
Amy L. Hyde	Special Education Teacher, SDHS	Appointment Effective: August 25, 2008
Maria L. Hall	10 Month Secretary, PES	Appointment Effective: August 11, 2008
Crystal D. Rittenhouse	Educational Assistant, SHMS	Appointment Effective: September 2, 2008
Sally A. Messick	Educational Assistant, OCES	Appointment Effective: September 2, 2008
Laura A. Dehn	Educational Assistant, OCES	Appointment Effective: September 2, 2008
Christina A. Drake	Educational Assistant, OCES	Appointment Effective: September 2, 2008
Taren J. Nance	Educational Assistant, WCALC	Appointment Effective: September 2, 2008
Jennifer E. Andrews	Educational Assistant, BIS	Appointment Effective: September 2, 2008
Jessica N. Bova	Educational Assistant, BIS	Appointment Effective: September 2, 2008
Lauren A. Coates	Educational Assistant, BIS	Appointment Effective: September 2, 2008
Candace P. Foreman	Educational Assistant, BIS	Appointment Effective: September 2, 2008
Joanie E. Brittingham	Educational Assistant, BIS	Appointment Effective: September 2, 2008
David C. Fisher	Custodian II, WTHS	Appointment Effective: October 1, 2008
Charles A. Willey	Head Custodian, WTHS	Appointment Effective: September 2, 2008

Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley and Mrs. Thompson. Opposed: None.

There were no **transportation or legal matters** to report this month.

Mr. Joe Price, Facilities Planner, and Mr. Joe Duncan, SPN, reported on the Pocomoke High School Renovation & Construction Project. On the recommendation of the Superintendent and on motion of Mr. Hulburd, seconded by Mr. Dryden, requisition **#6** in the amount of \$1,259,166 was approved for payment of the renovation/construction costs related to the **Pocomoke High School Renovation & Construction Project**. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley and Mrs. Thompson. Opposed: None.

Mr. Joe Price, Facilities Planner, and Mr. Joe Duncan, SPN, gave an update on the Worcester Technical High School Construction Project. On the recommendation of the Superintendent and on motion of Mrs. Thompson, seconded by Mr. Hulburd, requisition **#22** in the amount of \$2,595,987 was approved for payment for construction costs related to the **Worcester Technical High School Construction Project**. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley and Mrs. Thompson. Opposed: None.

On the recommendation of the Superintendent and on the motion of Mr. Hulburd, seconded by Mr. Shockley, the **Treasurer's Report** was approved in the amount of \$913,982.13 (excluding salaries) for the month ending July 31, 2008. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley, and Mrs. Thompson. Opposed: None.

ANNOUNCEMENTS

- A. New Teacher Orientation – August 18 – 21, 2008
- B. Professional Days – August 25 – 28, 2008
- C. Opening Teachers' Meeting – August 26, 2008
- D. Labor Day – Schools and Central Office Closed – September 1, 2008
- E. First Day of School – September 2, 2008
- F. Board of Education Meeting – September 16, 2008
 - 10:00 a.m. – Closed Session
 - 12:30 p.m. – Open Session
- G. MABE Conference – September 24 – 26, 2008 – Clarion Resort, Ocean City

The motion to meet in **closed session** on September 16, 2008 to discuss personnel and legal matters was made by Mr. Dryden, and seconded by Mr. Hulburd. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley, and Mrs. Thompson. Opposed: None.

The motion to **adjourn** this meeting at 2:40 p.m. was made by Mrs. Thompson, and seconded by Mr. Dryden. Voting for this motion were: Mr. Cook, Mr. Dryden, Mr. Hulburd, Mr. Rothermel, Mr. Shockley, and Mrs. Thompson. Opposed: None.

Jon M. Andes, Secretary